

Marshall Springs School Council & MSEC Meeting MINUTES

Part 1: Marshall Springs Enrichment Council (MSEC) Meeting

Date: Monday, November 17, 2025

Attendance: Kevin G, Cecilia V, Cathy W, Danielle M, Kirsten R, Catriona B, Sheri V,
Online: Karen T, Janelle P

The MSEC focuses on projects and fundraising that enhance the educational experience at Marshall Springs.

Agenda:

1. Call to Order: 5:04 PM
2. Approval of Minutes from the AGM (May 26th, 2025)
 - Moved by Kathy
 - Seconded by Laura
3. Reviewing the purpose and scope of the MSEC
 - Casino funds
 - Raises money for the school (e.g., sports equipment)
 - Next casino: Quarter 4 of 2026, date to be confirmed
 - Approximately \$27,000 was requested and approved during the May 2025 MSEC meeting for teacher/school requests
 - The current cash balance is \$34,000
 - There is \$67,000 in an interest fund that will vest December 2025
 - Teacher requests worth about \$10,500 in total are:
 - \$3,600 for one class set of snowshoeing equipment (saves money on rentals, more students can participate at one time, saves funds on Kananaskis field trips)
 - \$2,000 for flowerpots (art), to partner with the Radiance Society to make flower arrangements for displaced families)

- \$1,500 for cardboard cutters (art supplies)
 - \$4,000 for a 9-square game (physical education)
 - Motion moved to approve the funds by Cecilia, seconded by Kathy. All in favour – Approved.
 - 4. Planning activities and meeting dates for the 2025/2026 school year.
 - AGM meeting on Monday, January 26 at 5pm
 - AGM meeting on Monday, May 11 at 5 pm
 - 5. Nominees and Voting for an open committee position.
 - Danielle M has let her name stand for a director position
 - Kirsten moved to approved, Kathy seconded, all approved, motion passed
 - 6. Adjourned at 5:23pm
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Part 2: MSS Parent Council Meeting (Marshall Springs School Council)

Date: Monday, November 17, 2025

Attendance: Kevin G, Cecilia V, Cathy W, Danielle M, Kirsten R, Catriona B, Sheri V, Karen T, Janelle P

Called to Order: 5:23pm

Agenda:

1. Reviewing the purpose and scope of the School Council
 - The School Council is focused on governance, advisory roles, and parent involvement within the school.

2. Proposed activities for 2025/2026, including:
 - Coffee and Conversation dates
 - Informal get togethers for parents
 - Previous guests have included Nancy Close and the CBE area director
 - Dates: Friday, Dec. 12 at 10:00am, Kevin to invite Nancy Close
 - Parent involvement at school events (setup/pack away)
 - Reminder to parents to fold up their chairs after school events
 - Celebrating teacher birthdays
 - 32 teachers, 13 support staff, 5 facility (about 50 in total)
 - Kirsten to write a letter asking for support to donate teacher gifts
 - Sheri and Janelle to write cards
 - Community Garden in the quad

3. Fundraiser proposals (e.g., Grade 9 legacy project and other ideas)
 - Spelling Bee – would need to be volunteer focused
 - Community Garden – on hold until the spring
 - Future plan is to make the outdoor garden (enclosed by the school) into an outdoor classroom
 - Legacy Project
 - ideas to be presented to the students (e.g., plant a tree, build benches, etc.)

- council would need to support the legacy project idea

4. Planning the Teacher Appreciation Lunch (June 2026).

- Tabled until the next meeting

5. Volunteers for the proposed plans

- Tabled until the next meeting

6. School Council Enrichment

- \$2000 received
- Next meeting – thinking of ideas (e.g., guest speakers, etc.)
- Kevin to reach out about interest for DFM and Evergreen for collaboration

7. School Update

- Currently at approximately 720 kids, government numbers are pulled Sept 30 for the budget. Budget may have been affected by the strike. Funding budget released November 18.
- All class sizes are 30-36 students
- Staff appreciated the thank you's provided the week after the strike
- 2025 PAT stats released, to be shared later, but look to be above provincial stats
- Provincially Grade 6 math PAT was at a 38% acceptable rate, MS was at about 50% (40% of the province was below the acceptable provincial standard of 38% on the PAT) – Marshall Springs is in CBE Area 6 if parents would like to look up the data
- Feeling safe and welcome results from last year's student school survey was increased
- MS has been approved for 6 modular classrooms for when/if needed in the future (180 student seats)
- Staffing changes TBA in 2026 (Feb., March, April)

8. Questions and Answers

- Are there ways to support the office or teachers in the building?
 - Reach out to your students teacher and the office
 - Fun lunch could use more volunteers

- There will be places to volunteer, just reach out!
- CBE clearance is required – parents now pay

9. Next Meeting Date: Friday, January 26 at 5:20pm

Adjourned at 6:06pm

Marshall Springs Enrichment Council (MSEC)

AGENDA

Monday, Nov 17th 2025, 5 P.M.

Part 1 of meeting

Agenda

Attendance – please sign register by scanning the QR code and completing the form.

1. Call to Order – CvdM
2. Approval of Minutes of Meeting from AGM 26th May 2025
3. Reviewing purpose and scope of MSEC
4. Available funds
5. Activities for 2025/2026 school year
6. Meeting dates for the year
7. Nominees and Voting for open position on committee
8. Adjournment – 7:02pm

Next Meeting – TBA

Marshall Springs School Council

Agenda

Monday, Nov 17th 2025, 5:20 P.M.

Part 2 of meeting

Agenda

Attendance – please sign register by scanning the QR code and completing the form.

1. Call to Order – CvdM
2. Reviewing purpose and scope of School Council
3. Proposed activities for 2025/2026 school year
 - a. Coffee and conversation dates
 - b. Parent involvement at school events (setting up and packing away)
 - c. Parents ant MSS Facebook page
 - d. Celebration of teacher birthdays
 - e. Community Garden in the quad
4. Fundraiser proposals
 - a. Grade 9 fundraiser/legacy project
 - b. Other ideas
5. Teacher appreciation lunch (June 2026)
6. Volunteers for proposed plan
7. Adjournment –

Next Meeting – TBA
